

Rules and Regulations for Hostel Students

- Hostel accommodation is intended to improve the academic performance of students by reducing the time for travel. Hence, all the hostellers are expected to perform fairly in academics.
- Ragging is a cognizable offence, punishable under the law and is strictly banned in our campus. Any student involving in any form of ragging will be liable for immediate expulsion from the hostel/college.
- Consumption of alcohol and other intoxicants and drugs are strictly prohibited. Anyone found consuming alcohol or drugs will be expelled from the hostel immediately. No enquiry into the matter shall be required.
- Hostellers are expected to be cordial and friendly with each other
- Hostellers should not enter into any unnecessary conversation, quarrel or altercation with the hostel staff and other students. For grievances against any employee of the hostel, a written complaint against the person is to be lodged with the Warden. Use of abusive, vulgar and unparliamentarily language against the hostel/mess staff is strictly forbidden. Serious action will be taken on any complaint received from staff/faculty against students.
- Hostellers are expected to leave for college before 8.45 a.m. in their complete uniform with the identity card properly displayed.
- For boys uniform shirt should be neatly tucked in and they have to wear only a black/brown belt. They should be clean shaven with neat and short haircut. It is a must to wear college shoe (Black).
- Students should not stay inside the hostel during the college working hours without permission from the warden.

- Students going home/for outing should seek permission from the Deputy Warden concerned at least one day prior to the date through proper channel. (i.e., through counselor, Class adviser and HoD concerned).
- Girls should return to the hostel at/before 6.30 pm and boys must do so by 8.00 pm. Outing will not be allowed after 6.30 pm for girls and 6.45 pm for boys.
- The roll call of the hostellers will be made at 7.00 p.m. Serious action will be taken against those who are absent during roll call without the prior permission of the hostel warden.
- All the hostellers have to make entries in their Gate pass before leaving the hostel. Wrong entry, improper / lack of entry in gate pass, signing on behalf of another person, tampering with the entries, proxy attendance and misguidance of any nature are punishable and will result in dismissal from the hostel.
- Hostellers are forbidden to organize any meeting, collect money for any purpose, or to circulate any notice or petition without the prior permission of the Hostel Warden.
- Study hours for **Boys (06.30 PM to 08.00 PM) & Girls (08.45 PM to 10.30 PM)**. Study hours should be adhered strictly on all the working days & during university exams except weekends. Students are expected to use study hours effectively.
- Girl's students must hand over their mobile to the care taker at **8.30PM** and collect the same the next day around **6.30AM**.
- All the parents of the hostellers are requested to make calls to the Deputy Warden between **7.30 AM to 8.00 PM**, except in emergency situation.
- After **10.30 PM** silence should be maintained inside & outside the hostel premises.
- Under normal circumstances, students should not disturb the deputy wardens during the college timings.
- Using mobile phones and laptops during study hours is strictly prohibited and severe action will be immediately taken against students who do not obey hostel rules and regulations with respect to usage of mobile phone.

- No one is allowed to take part in any type of video film show in the hostel premises without the permission of the hostel warden.
- The hostel wardens have full authority to check any room in the hostel at any time with or without the help from local administration.
- The hostel rooms are subject to inspection by the College / Hostel authorities to make sure that they are kept neat and tidy and no unauthorized items like liquor, drugs, lethal weapons etc., are kept in the rooms. Possession of any lethal weapons or any instrument / contrivance, which is/are likely to cause physical harm to others, is strictly prohibited.
- Hostellers are warned not to keep valuable items in their rooms. Hostel management shall not be responsible for loss of such valuables.
- Unauthorized guests or Outsiders/ Day scholars in the hostel room are strictly prohibited. Any student keeping unauthorized person in his/her room will be liable to disciplinary action amounting to expulsion from the hostel.
- Hostellers will not be permitted to stay over at friends/relatives houses without the submission of written permission from the parents addressed to the hostel warden.
- No student shall occupy or interchange the room without permission and proper allotment of the room by hostel warden.
- Students should follow the mess timings properly.
- Cooking food in the hostel room is strictly prohibited. In order to avoid fire hazards, no inflammable equipment/substance in the room is permitted. Students should not take mess food to rooms.
- Students should use water and electricity in a sensible manner.
- While leaving the rooms, students should ensure that the light and fans are switched off.
- Students are required to be aware of all notices that are put up on the Notice Boards.
- Damage to hostel property such as doors, windows, electrical fitting, toilet fitting, glass panes etc. will lead to fine, disciplinary action, expulsion from the hostel. A general deduction from the hostel security deposit will be made at the end of the course, towards the breakage other than those, which are charged against the individuals.

- The hostellers must keep their rooms neat and clean.
- Each hosteller should check the fittings in his room at the time of occupation and takeover of the fittings and furniture in writing which are returnable on vacation of the room. Any loss or damage will be borne by the concerned hostel student.
- College will not be responsible for acts of student which lead to the disturbance of public peace and tranquility or cases of Law and Order in which they are knowingly or unknowingly involved outside the College premises
- Two wheelers can be used in hostel after getting valid vehicle pass from college office. For this, a student must submit copies of valid driving license, RC book of the vehicle in their name and a letter from parent permitting him to use the vehicle. This will be permitted only on special grounds.
- Students shall have to abide by the decisions of the hostel wardens with respect to enforcement of the hostel rules failing which strict disciplinary action may be taken.
- No permission shall be given to the students to celebrate birthday party (By cutting cakes) & other festival programmes inside the hostel premises and to invite outsiders in this regard.
- Violation of any of the hostel rules and regulations will be considered as serious offence and will result in **DISMISSAL** from the hostel without any prior intimation. No excuses and arguments will be entertained.
- The belongings of the students would be thoroughly checked in the gate before permitting in to hostel. They are requested to co-operate.

PRINCIPAL